



— **PROJECT FIRSTLINE NY ATTENDANCE SHEET** —

Please use this attendance sheet to record staff participation for the in-service training.  
 This sheet can be duplicated and used for each training you provide.  
 Instructions for returning to the FQC are found at the bottom of this attendance sheet.

**FACILITY:** \_\_\_\_\_

(PLEASE PRINT CLEARLY)

**TRAINING TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

NAME:	ROLE

**Please return form to Melony Spock: [mspock@nyshfa.org](mailto:mspock@nyshfa.org) or fax to 518.426.4051**  
*Thank you for participating in Project Firstline NY!*